

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

November 27, 2019
Executive Committee

1. **Call to Order**
Meeting was called to order by Rinard at 8:30 a.m.
2. **Roll Call**
Administration and Rules Committee Members
Members present: Jim Braughler, Jim Mode, Amy Rinard, Jim Schroeder and Steve Nass.

Others Present: Ben Wehmeier, County Administrator; Anita Martin, Lake Mills; Supervisor Walt Christensen; J. Blair Ward, Corporation Counsel; Sarana Stolar, Corporation Counsel; Patricia Gillette, Census Bureau; Audrey McGraw, County Clerk; Anita Martin, Frankie Fuller, Steve Sharp, Reporter and Matt Zangl, Director of Planning and Zoning.
3. **Certification of compliance with Open Meeting Law Requirements**
Wehmeier certified compliance with the Open Meetings Law.
4. **Review of Agenda**
No Changes
5. **Public Comment**
None
6. **Approval of the October 30, 2019 committee meeting minutes**
Draft minutes were provided for review.

Motion by Mode/Braughler to approve the October 30, 2019 committee meeting minutes as presented.
Motion passed 5-0.
7. **Approval of the November 12 county board minutes**
Draft minutes were provided for review.

Motion by Mode/Braughler to approve the November 12, 2019 County Board minutes as corrected.
Motion passed 5-0.
8. **Communications**
None
9. **Discussion on 2020 Census and Complete Count Committee**
Gillette gave a presentation on the 2020 Census and the Complete Count Committee. The committee should bring back a list of names and reach out to people in the community. This will be discussed at the next meeting. No action taken.
10. **Comprehensive Plan Update**
Wehmeier said that there was another steering committee meeting that was split up into two sections. The consultants are developing key focus groups that will meet in January. No action taken.
11. **Discussion and possible action on draft of County Board Rules regarding combination of committees**
Schroeder said that combining the Finance Committee and Human Resource Committee is a pilot project and he feels that there should be 7 members appointed; one of which should be an officer. This will be tried for the two-year board term and a report will be given to the County Board after one year. No action taken.
12. **Discussion and Possible Action on entering into a Joint Development Agreement with Badger State Solar regarding the development, construction and operation of a solar photovoltaic electrical generating facility in Jefferson County**
A draft agreement was provided for review. Wehmeier discussed the changes. Staff is authorized to finalize this agreement. The agreement will be forwarded to the County Board for consideration at the December meeting.

Motion by Schroeder/Mode to approve the agreement with revisions and forward to the County Board for their consideration at the December meeting. Motion passed 5-0.

13. **Discussion on County Board orientation**

Wehmeier wanted to start talking about the County Board orientation so that potential speakers can be scheduled. No action taken.

14. **Discussion and possible action on County's contractual and financial support of clinics in Jefferson County**

Wehmeier explained that we have contracts with the Rock River Free Clinic, the Dental Clinic and the Watertown Cares Clinic. Stakeholders looked at developing a better model. There is the potential to merge all three of these organizations into one to provide a sustainable model to provide services in the future. Wehmeier asked that staff be given authorization to take the necessary steps to negotiate and finalize these contracts.

Motion by Mode/Rinard to give authorization to staff to negotiate and finalize the contract and send it to County Board for their consideration at the December board meeting. Motion passed 5-0.

15. **Financial Reports (YTD)**

- a. Clerk of Courts
- b. Corporation Counsel
- c. County Administrator
- d. County Board
- e. County Clerk

Financial Reports were provided for review. No action taken.

16. **County Administrator's monthly report**

Wehmeier gave a verbal report highlighting the following: Meetings on Broadband, EMS, Collective Bargaining, Radio Project, Old Highway/Park Site, Outdoor Recreation Plan, Economic Outlook Forecast, Comp Plan Steering Committee, Policy Forum Shared Services, Free Clinics. No action taken.

17. **Discussion and possible action on tentative future meeting schedule and agenda items**

- Approval of November 27, 2019 Executive Committee meeting minutes
- Approval of December 10, 2019 County Board meeting minutes
- Comprehensive Plan Update
- Discuss Complete Count Committee - Census
- Discussion on draft of County Board Rules regarding combination of committees (HR & Finance; UW Extension & Land and Water Conservation)
- Review of County Board Rules
- Financial Reports

18. **Next meeting:** January 8, 2019 at 8:30 a.m.

19. **Adjourn**

Motion by Schroeder/Mode to adjourn at 10:48 a.m. Motion approved 5-0.